B&CE Insurance Ltd

Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

B&CE Insurance Ltd
Manor Royal
Crawley
West Sussex
RH10 9QP

DIRECT Debit

9	4	1	7	5	6

Reference Number (leave blank – to be completed by B&CE)

Name(s) of Account Holder(s)

Bank/Building Society account number

Branch Sort Code

Name and full postal address of your Bank or Building Society

To: The Manager — Bank/Building Society

Address

Postcode

Instruction to your Bank or Building Society

Please pay B&CE Insurance Ltd Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with the B&CE Insurance Ltd and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

This is not part of the instruction to your Bank or Building Society and must be detached by B&CE Insurance Ltd before submission to the Paying Bank

Would you like to pay Monthly or Annually? Please tick relevant box. Monthly ☐ Annually ☐

Annual payment date (please enter month)

How much do you wish to contribute each month/year? £

You can choose to have your direct debit collected on the 1st or the 14th.

(Please tick relevant box) 1st ☐ 14th ☐

Customer Number

Please enter the name and address of the holder of the above Bank Account

Name

Address

Postcode

This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee

DIRECT Debit

This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits

- If there are any changes to the amount, date or frequency of your Direct Debit, B&CE Insurance Ltd will notify you 14 working days in advance of your account being debited or as otherwise agreed. If you request B&CE Insurance Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit by B&CE Insurance Ltd or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when B&CE Insurance Ltd asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.