1335/0708

DIRECT Debit

B&CE Benefit Schemes

B&CE Insurance Ltd

Please fill in the whole form including official use box using a ball point pen and send it to:

B&CE Insurance Ltd
Manor Royal
Crawley
West Sussex
RH10 9QP

Instruction to your Bank or Building Society to pay by Direct Debit

Service User Number

9	4	1	7	5	6

Reference Number (leave blank - to be completed by B&CE)

							/									

Instruction to your Bank or Building Society

Please pay B&CE Insurance Ltd Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this Instruction may remain with the B&CE Insurance Ltd and, if so, details will be passed electronically to my Bank/Building Society.

Name(s) of Account Holder(s)

Bank/Building Society account number

Branch Sort Code

Signature(s)

Date

Name and full postal address of your Bank or Building Society

To: The Manager Bank/Building Society

Address

Postcode

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

This is not part of the instruction to your Bank or Building Society and must be detached by B&CE Insurance Ltd before submission to the Paying Bank

Would you like to pay Monthly or Annually? Please tick relevant box. Monthly ☐ Annually ☐

Annual payment date (please enter month)

How much do you wish to contribute each month/year? £

You can choose to have your Direct Debit collected on the 1st or the 14th.

(Please tick relevant box) 1st ☐ 14th ☐

Please enter the name and address of the holder of the above Bank Account

Name

Address

Postcode

This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee

DIRECT Debit

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change, B&CE Insurance Ltd will notify you 14 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by B&CE Insurance Ltd or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.